



# Peters Township School District

**AGENDA**  
**PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS**  
**REGULAR MEETING**  
**MONDAY, October 21, 2013**  
**7:30 P.M. – DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT'S COMMENTS

- Celebration of Excellence

QUESTIONS AND COMMENTS FROM THE FLOOR (15 minutes)

“Any parent, guardian, resident, or community group shall have the right to present a request, suggestion, or complaint concerning district personnel, programs, or operations of the district. At the same time, the Board has a duty to protect its staff from harassment. Consequently, the board does not and will not condone personal attacks directed toward district personnel. It is the Board's intent to provide a fair and impartial manner for seeking appropriate remedies.

Any suggestions or complaints directed to individual Board members and/or the Board shall be referred to the superintendent and/or appropriate administrator for consideration and action. Personnel complaints directed toward an individual(s) are not subject for discussion or review at a public meeting of the Board of School Directors.”

(Peters Township School District Policy 1312)

PRESIDENT'S COMMENTS

OLD BUSINESS

NEW BUSINESS

## I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows (attachments 1 through 9):

1. Approval of the minutes for the Regular Meeting dated September 16, 2013 and Special Meeting on September 30, 2013.
2. Approval of the treasurer's report for September 2013 with a balance of \$24,701,412.94.
3. Approval of General Fund bills for September 13, 2013 through October 17, 2013.
4. Approval of the Capital Facilities Fund bills from September 13, 2013 through October 17, 2013.
5. Approval of Food Service Fund bills September 13, 2013 through October 17, 2013.
6. Approval of the McMurray Elementary School Activity Fund report for September 2013.
7. Approval of the Middle School Activity Fund report for September 2013.
8. Approval of the High School Athletic Fund report for September 2013.
9. The High School Activity Fund report for September 2013.

## II. BOARD COMMITTEES

### Personnel

David Hvizdos

WHEREAS, an investigation of the conduct of Employee #1895 was undertaken by the Administration; and

WHEREAS, the Administration suspended Employee #1895 without pay on or about the 15<sup>th</sup> day of October, 2013; and

WHEREAS, a Notice and Statement of Charges was served on Employee #1895 on the 15<sup>th</sup> day of October, 2013; and

WHEREAS, Employee #1895 did not demand a hearing as set forth in the Notice and Statement of Charges;

Consider a motion that Employee #1895 be terminated from the Employment Agreement with the District and be removed pursuant to Section 514 of the School Code and the Employment Agreement dated July 18, 2011.

### Buildings and Grounds

Ron Dunleavy

A Buildings and Grounds Committee was held on Monday, September 30, 2013 with the following recommendations:

1. **RECOMMENDATION:** Consider a motion to award the replacement of the rooftop air conditioning unit of the High School server room to Trane at a cost of \$9,253.00. Other quotes were received from H. E. Neumann - \$9,340.00 and Combustion Service & Equipment - \$10,600.00. The funds are provided by Capital Projects.
2. **RECOMMENDATION:** Consider a motion to award the replacement of the high pressure power washer of the maintenance garage at a cost of approximately \$12,000.00. The District will purchase two Hotsy pressure power units at a cost of \$6,423.58, with Hanlon Electric installing electrical power circuits for their operation at a cost of \$1,830.00, and a natural gas line and water line to be installed at an estimated cost of \$3,700.00. The funds are provided by Capital Projects.
3. **RECOMMENDATION:** Consider a motion to award the replacement of the district presentation boards to Gaylord at a cost of \$3,867.45. The funds are provided by Capital Projects.

4. **RECOMMENDATION:** Consider a motion to award the purchase of lights for illuminating the flags at the High School, High School Stadium, McMurray Elementary, and the Pleasant Valley Field at a cost of \$5,511.43, and award installation to Hanlon Electric at a cost of \$5,579.00. The total cost is \$11,090.43. The funds are provided by Capital Projects.
5. **RECOMMENDATION:** Consider a motion to award the purchase of a 2013 Ford E350 cutaway box delivery truck, with power lift gate, pull out ramp, and side entrance door to Kenney Ross Ford at a cost of \$28,608.00. This item is purchased through the State Purchasing contract with funds provided by Capital Projects.
6. **RECOMMENDATION:** Consider a motion to purchase two (2) 2014 Ford E-250 School Vans from Woltz & Wind Ford, Inc. at a total of \$59,964.00. The vans are purchased through the State Purchasing contract with funds provided by Capital Projects.
7. **RECOMMENDATION:** Consider a motion to award the purchase of a 2014 Ford F-450 chassis, 4x4 heavy one ton dump truck with snow plow, stainless steel dump bed and stainless steel tailgate salt spreader to Allegheny Ford Truck Sales at a cost of \$56,304.00. The item is purchased through the State Purchasing contract with funds provided by Capital Projects.

**Education**

Lori Cuervo/Lynn Erenberg

**Finance**

Thomas McMurray

**Policy**

Cindy Golembiewski

8. **RECOMMENDATION:** Consider a motion to approve the 2<sup>nd</sup> reading and adoption of the following policy: (attachment)

**NEW:**

Policy 702.1

Dedications/Memorials

**SPA Committee**

Lynn Erenberg

## **PSBA**

PSBA programs and events:

- October 15 – 19, 2013: PASA/PSBA Leadership Conference will be held in Hershey
- October 16 – 18, 2013: Department of School Board Secretaries and Affiliates Conference
- October 16 – 18, 2013: PSBA Student Delegate Program
- October 17, 2013: School Law Workshop
- November 19, 2013: Web Conference – setting the board table for 2014

## **Western Area Career and Technology Center**

David Hvizdos/Ronald Dunleavy

The next Joint Operating Committee Meeting will be held on October 23, 2013.

## **SHASDA**

Ron Dunleavy

The next SHASDA Meeting will be held on November 26, 2013 at the Hilton Garden Inn,  
Topic: Vendor Appreciation Dinner

## **Intermediate Unit**

Thomas McMurray

The next Intermediate Unit 1 Board of Directors Meeting will be held on October 24, 2013.

## SUPERINTENDENT'S AGENDA

### III. CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Certificated Personnel recommendations as follows:

1. Approve the following **leave of absences:**

October 2013-2014 - 01

2. Approve the following as **day-to-day substitute teachers** for the 2013-2014 school year:

1. Arzentia, Rosa- Grades PK-4
2. Barnes, Kate- Social Studies and Mid-Level Mathematics 7-9
3. Baroffio, Alisa- Elementary K-6
4. Bosiljevac, Mary- English 7-12
5. Bower, Amanda- Early Childhood N-3 and Elementary K-6
6. Chirino, Eugenia- Art K-12
7. Colella, Brittany- Elementary K-6
8. Davis, Christine – English 7-12
9. Giuliani, Laura- Elementary K-6
10. Glovier, Megan- Elementary K-6
11. Hagg, Mathew- Social Studies
12. Hill, Thomas – Music
13. Jackson, Kimberly- Early Childhood N-3<sup>rd</sup>, Special Education N-12<sup>th</sup> and Mid--Level English 7-9
14. Jendral, Michelle- Elementary K-6 and Early Childhood N-3
15. Keith, Gavin- Health & Physical Education K-12
16. Lewandowski, David- Elementary K-6, Mid-Level Citiz Ed 7-9, Mid-Level Mathematics 7-9, Mid-Level English 7-9
17. McWilliams, Morgan- Special Education Pk-8 and Grades PK-4
18. Mosi, Brittany- Social Studies 7-12
19. Nauman, Bethany- Elementary K-6
20. Plummer, Kelsie- Early Childhood N-3<sup>rd</sup>
21. Rankin, Courtney- Art K-12
22. Rokicki, Kristina- Biology 7-12
23. Sabol, Jennifer- Elementary K-6 and Special Education N-12
24. Siciliano, Andrea- Social Studies 7-12
25. Slagle, Amanda- Elementary K-6
26. Smith, Sean- Social Studies 7-12
27. Trout, Julie- Grade PK-4

3. Approve the following **student teachers/observers/interns** for the **2013-14**. All compliance documents for the following individuals are on file.

Name: Casey Lorfida  
Dates of Assignment: 1/6/14 - 4/25/14  
College or University: Duquesne University  
Curriculum Major: Early Childhood  
PTSD Teacher & Bldg.: Kelly Zajicek/Pleasant Valley  
Assignment: Student Teacher

Name: Ashley Van Dillen  
Dates of Assignment: 1/6/14 - 4/25/14  
College or University: Duquesne University  
Curriculum Major: Middle Level  
PTSD Teacher & Bldg.: Debbie Schinosi/McMurray Elementary  
Assignment: Student Teacher

Name: Kristen Zelenka  
Dates of Assignment: 1/14/14 - 4/25/14  
College or University: Point Park University  
Curriculum Major: English  
PTSD Teacher & Bldg.: Tiffany Kocan/High School  
Assignment: Student Teacher

Name: Johna Pozycki  
Dates of Assignment: 3/17/14 - 6/5/14  
College or University: Duquesne University  
Curriculum Major: Middle Level  
PTSD Teacher & Bldg.: Kristen Lanzilatti (Scaglione)  
Assignment: Student Teacher

#### IV. NON-CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Non-Certificated Personnel recommendations as follows:

1. Approve the following **leave of absences:**

October 2013-2014 - 02

2. Approve the following **new hires:**

Name: Lisa Meier  
Position: Part-time Paraprofessional  
Assignment: Middle School  
Salary: \$15.22/hr  
Effective: October 22, 2013  
Replacing: Kathleen Belack

Name: Joseph Yelich  
Position: Custodian  
Assignment: McMurray Elementary  
Salary: \$15.65/hr  
Effective: November 4, 2013  
Replacing: Suzanne Bihler

3. Approve the following **change in status:**

Name: Kelly Spalaris  
From: Part time Guidance Counselor Secretary, High School  
To: Full time Guidance Counselor Secretary, High School  
Effective: October 23, 2013

4. Approve the following **day to day non-teaching substitutes** for the **2013-14** school year:

1. Borden, Tarryn – Cafeteria Food Service
2. Sliman, Debbie - Bus and Van Driver
3. Wilson, Sheril - Paraprofessional



V. EXTRA-DUTY PERSONNEL/PROGRAMS

**RECOMMENDATION:** Consider a motion to approve Extra-Duty Personnel/Program recommendations as follows: (Note: All compliance documents for the following individuals are on file.)

1. Approve the following **Activities personnel resignation:**

**HIGH SCHOOL**

Drama, Co-Director, Musical

Beth Wilmus

2. Approve the following **extra-duty Activities personnel** for the 2013-14 school year. (attachment)

**HIGH SCHOOL:**

Drama, Co-Director, Musical

Jessica Monaco

3. Approve the following **extra-duty Athletic personnel** for the **2013-14** school year. (attachments)

**HIGH SCHOOL**

Wrestling 9<sup>th</sup> Grade Head Coach  
Basketball Boys Volunteer

Dennis Holderbaum (Split 80% w/Ken Smith 20%)  
Nick Wilcox

**MIDDLE SCHOOL**

Softball Head Coach  
Softball Asst Coach

Kenneth McWilliams  
Keith Compeggie

4. Approve the following **extra-duty renewal Athletic personnel** for the 2013-14 school year.

**HIGH SCHOOL**

Wrestling 9<sup>th</sup> Grade Assistant Coach

John Knabb Jr.

5. Approve the following **status change in Athletics personnel** for the **2013-14** school year:

**HIGH SCHOOL**

Brian Vautier

**FROM**

Football Volunteer

**TO**

Football 2<sup>nd</sup> Asst Coach  
(retro-active to Aug 13, 2013)

Ken Smith

Wrestling Volunteer

Wrestling 9<sup>th</sup> Head Coach  
(Split 20% w/Holderbaum 80%)

## VI. PROFESSIONAL CONFERENCES

**RECOMMENDATION:** Consider a motion to approve Professional Conferences as follows:

1. Approve the following **professional conferences** (Employees will not be reimbursed for meals included in the conference--attachments):

Names: Dr. Robert Freado – Principal, PT Middle School  
Michael Henaghan – Assistant Principal, PT Middle School  
E. Bladel, M. Cheran & C. Ollendyke, Teachers, PT Middle School  
Activities: 2013 National Blue Ribbon Award Ceremony  
Dates: November 17 – 19, 2013  
Location: Washington D.C.  
Estimated Cost: \$4,306.92

Names: Frank Kerber & Donna Carper - Sponsors  
Activities: Forensic Tournament  
Dates: November 1 – 2, 2013  
Location: Penn State Behrend, Erie, PA  
Estimated Cost: \$1,046.19

Names: Douglas Wilkinson – German AP Teacher, PT High School  
Activities: AP German Workshop  
Dates: November 26, 2013  
Location: Butler University, Indianapolis, IN  
Estimated Cost: \$582.79

Names: Dr. Patricia Kardambikis – Assistant Superintendent  
Dr. Jennifer Murphy – Asst. to the Super. for Performance Management  
Activities: 2013 SAS Institute – Pathways to Student Achievement  
Dates: December 8 – 10, 2013  
Location: Hershey Lodge & Convention Center, Hershey, PA  
Estimated Cost: \$847.08

Names: Lora O'Brien – Gifted Support Teacher, Bower Hill  
Activities: 2013 SAS Institute – Pathways to Student Achievement  
Dates: December 8 – 10, 2013  
Location: Hershey Lodge & Convention Center, Hershey, PA  
Estimated Cost: \$267.99

Names: Cynthia Ollendyke – PTMS Teacher, Science Grade 8  
Activities: 2013 SAS Institute – Pathways to Student Achievement  
Dates: December 8 – 10, 2013  
Location: Hershey Lodge & Convention Center, Hershey, PA  
Estimated Cost: \$0

## VII. EDUCATIONAL PROGRAM AND STUDENT ACTIVITIES

**RECOMMENDATION:** Consider a motion to approve the Educational Programs and Student Activities as follows:

1. Approve the following **fundraising** activities:

Organization: Interact Club  
Purpose: Raise awareness, collect and ship books to Africa  
Dates: October & November 2013  
Location: School District and Community  
Activities: Books for Africa

Organization: Cheer Boosters  
Purpose: Offset clothing and camp expenses  
Dates: October 22 – Nov 4, 2013  
Location: Community  
Activities: Party Lite Candle Sale

Organization: McMurray Elementary  
Purpose: Provide holiday gifts for needy children & adults  
Dates: October 28 – Nov 15, 2013  
Location: McMurray Elementary School  
Activities: Angel Tree Program

Organization: Photography Club  
Purpose: Raise funds for Washington County Humane Society  
Dates: October 31, 2013  
Location: PT High School  
Activities: Teacher Costume Madness

Organization: SAFE  
Purpose: Support club trips, supplies, etc  
Dates: November 1 - 8, 2013  
Location: PTHS & Community  
Activities: Sarris Candy Bar Sales

Organization: Video Club  
Purpose: Raise funds for Men's Health Research  
Dates: November 1 – 30, 2013  
Location: PTHS  
Activities: "Movember" Grow Beards & Mustaches

Organization: Literary Magazine  
Purpose: Pay for publishing Literary Magazine "The Flame"  
Dates: November 5 – 18, 2013  
Location: Community  
Activities: Yankee Candle Sales

Organization: Cheer Boosters  
Purpose: Offset clothing and camp expenses  
Dates: November 5 – 19, 2013  
Location: Community  
Activities: Fun Pasta Sale

Organization: Cheer Boosters  
Purpose: Offset Cheer expenses  
Dates: November 16, 2013  
Location: St. Benedict the Abbot Church  
Activities: Pancake Breakfast

Organization: McMurray Elementary  
Purpose: Raise money for Primary Ciliary Dyskinesia Foundation  
Dates: December 2013  
Location: McMurray Elementary School  
Activities: School Newspaper

Organization: Cheer Boosters  
Purpose: Offset clothing and camp expenses  
Dates: January 13 – 31, 2014  
Location: Community  
Activities: Wagner's Candy Orders

Organization: Cheer Boosters  
Purpose: Offset clothing and camp expenses  
Dates: January 25, 2014  
Location: PTHS Gym  
Activities: Cheer Clinic – Ages 6 - 12

Organization: Cheer Boosters  
Purpose: Offset booster expenses  
Dates: February 8, 2014  
Location: PT High School  
Activities: Snowball Dance

2. Approve the following **student trips**: (attachments)

Organization: Girls Golf Team  
Advisor: Brian Farrell  
Event: PIAA Girls State Golf Individual Finals  
Dates: October 20 – 22, 2013  
Location: York, PA  
Est. Cost to Dist.: \$1162.50

Organization: Cross Country  
Advisor: Tim Wu  
Event: PIAA Cross Country Individual State Finals  
Dates: November 1 - 2, 2013  
Location: Hershey, PA  
Est. Cost to Dist.: \$2057.20

Organization: Girls Field Hockey  
Advisor: Mary Rae Rocco  
Event: PIAA Girls State Field Hockey Finals  
Dates: November 15 - 16, 2013  
Location: Hershey, PA  
Est. Cost to Dist.: \$3463.20

Organization: Boys Soccer  
Advisor: Bob Dyer  
Event: PIAA Boys State Soccer Finals  
Dates: November 15 - 16, 2013  
Location: Hershey, PA  
Est. Cost to Dist.: \$3907.20

Organization: Girls Soccer  
Advisor: Pat Vereb  
Event: PIAA Girls State Soccer Finals  
Dates: November 15 - 16, 2013  
Location: Hershey, PA  
Est. Cost to Dist.: \$3607.20

## VIII. OTHER

**RECOMMENDATION:** Consider a motion to approve other recommendations as follows:

1. Approve an Agreement with Allegheny Specialty Practice Network and Peters Township School District for the mandated school physician services during the 2013-14 school year (pro-rated). (attachment)
2. Approve the following Officials' Event fees for the 2013-14 school year:
  - Varsity Basketball from \$80.00 to \$85.00  
(Contractually agreed upon by the Quad A Conference and the PIAA Officials.)
3. Approve the following Substitute/Part-Time Non-Contract Wage Rates for 2013-14 school year, no change from last year. (attachment)
4. Approve to authorize the law firm of Peacock Keller & Ecker, LLP to approve settlement of the tax assessment appeal for Tax Parcel I.D. No. 540-009-09-00-0007-00, at an assessed value of \$36,250.00. (attachment)
5. Approve to authorize the law firm of Peacock Keller & Ecker, LLP to approve settlement of the tax assessment appeal for Tax Parcel I.D. No. 540-005-30-00-0005-00, at an assessed value of \$36,250.00. (attachment)
6. Approve to authorize the law firm of Peacock Keller & Ecker, LLP to approve settlement of the tax assessment appeal for Tax Parcel I.D. No. 540-005-25-00-0027-00, at an assessed value of \$65,000.00. (attachment)
7. Approve to authorize the law firm of Peacock Keller & Ecker, LLP to approve settlement of the tax assessment appeal for Tax Parcel I.D. No. 540-002-21-00-0023-00, at an assessed value of \$60,000.00. (attachment)
8. Approve to authorize the law firm of Peacock Keller & Ecker, LLP to approve settlement of the tax assessment appeal for Tax Parcel I.D. No. 540-002-21-00-0018-00, at an assessed value of \$62,500.00. (attachment)
9. Approve the contract between Western Pennsylvania School for the Deaf and Peters Township School District for Outreach Services based on the IEP of a student in Peters Township School District. (attachment)
10. Approve the Durham Bus Company Drivers for the 2013-14 school year:

Leslie Glikis  
Victoria Laurie

11. Approve the Contract of Services between Pennsylvania Educators' Clearinghouse (PA-Educator.net) and Peters Township School District for the interest in accepting applications for employment by professional and non-certified employees via the Internet for the 2013-14 school year at a cost of \$2,375, no change from the previous year. (attachment)
  
12. Approve to authorize the law firm of Peacock Keller & Ecker, LLP to intervene and defend or file an appeal with the Court of Common Pleas, in the assessment appeal filed for Tax Parcel No's 540-010-00-00-0060-01D and 540-006-18-00-0003-00 and to retain the services of a qualified appraiser in each of the assessment appeals at a cost of no more than \$450.00 each. (attachment)

BOARD INFORMATION

SOLICITOR'S REPORT

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS (15 minutes)

CORRESPONDENCE

ANNOUNCEMENTS

MOTION TO ADJOURN