



Peters Township School District

AGENDA
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
TUESDAY, January 21, 2014
7:30 P.M. – DISTRICT ADMINISTRATION OFFICES

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT'S COMMENTS

- Celebration of Excellence
- Board Recognition

QUESTIONS AND COMMENTS FROM THE FLOOR (15 minutes)

“Any parent, guardian, resident, or community group shall have the right to present a request, suggestion, or complaint concerning district personnel, programs, or operations of the district. At the same time, the Board has a duty to protect its staff from harassment. Consequently, the board does not and will not condone personal attacks directed toward district personnel. It is the Board’s intent to provide a fair and impartial manner for seeking appropriate remedies.

Any suggestions or complaints directed to individual Board members and/or the Board shall be referred to the superintendent and/or appropriate administrator for consideration and action. Personnel complaints directed toward an individual(s) are not subject for discussion or review at a public meeting of the Board of School Directors.”

(Peters Township School District Policy 1312)

Katleen Bias – Preparing McMurray students for Middle School
205 Royalbrook Drive
Venetia, PA 15367

PRESIDENT'S COMMENTS

OLD BUSINESS

NEW BUSINESS

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows (attachments 1 through 9):

1. Approval of the minutes for the Reorganization Meeting and Regular Meeting both dated December 3, 2013.
2. Approval of the Treasurer's Report for November 2013 with a balance of \$20,165,711.36 and December 2013 with a balance of \$19,146,895.72.
3. Approval of General Fund bills for November 27, 2013 through January 16, 2014.
4. Approval of the Capital Facilities Fund bills for November 27, 2013 through January 16, 2014.
5. Approval of Food Service Fund bills for November 27, 2013 through January 16, 2014.
6. Approval of the McMurray Elementary School Activity Fund report for November and December 2013.
7. Approval of the Middle School Activity Fund report for November and December 2013.
8. Approval of the High School Athletic Fund report for November and December 2013.
9. The High School Activity Fund report for November and December 2013.

II. BOARD COMMITTEES

Personnel

Ron Dunleavy

1. **RECOMMENDATION:** Consider a motion to create the Extra-Duty Personnel Activities Position, Theater Producer at a stipend of \$2,754 per year. This position will be pro-rated for 2013-14 and be funded by the elimination of the Drama Director and Tech Director for the January play which the High School is no longer producing.

Buildings and Grounds

William Merrell

William Merrell reported there was a Buildings and Grounds Committee Meeting on January 16, 2014 at 6:30 pm. The next meeting is scheduled for Wednesday, February 5, 2014 at 6:30 pm.

Education

Sue Smith

Sue Smith reported there was an Education Committee Meeting on January 13, 2014 at 6:30 pm.

Finance

Jamison Hardy

Dr. Hardy reported there was a Finance Committee Meeting on December 16, 2013 at 6:30 pm to finalize the Preliminary Budget to meet the requirements of Act 1. As of December 17, 2013 the Preliminary Budget has been available for public inspection. The Board intends to adopt the Preliminary Budget on January 21, 2014.

2. **RECOMMENDATION:** Consider a motion to seek approval from the Pennsylvania Department of Education or to the County Court as required by Act 1 for an exception allowing an increase of the real estate tax as reflected in the School District Preliminary Budget. The District intends to request an exception as allowed in Act 1 based on the impact of the retirement rate increase and increased special education costs for the school year 2014-15. Public notice must occur one week prior to the filing of the request for referendum exception.
3. **RECOMMENDATION:** Consider a motion to give public notice of the intent to adopt the Preliminary Budget for the 2014-15 school year at the January 21, 2014 Board Meeting. This notice must be published no later than January 10, 2014 and PTSD published on January 9, 2014.

4. **RECOMMENDATION:** Consider a motion to adopt the Preliminary General Fund Budget for the 2014-2015 school year in the amount of \$56,969,422.00. Final Budget must be adopted prior to June 30, 2014.
5. **RECOMMENDATION:** Consider a motion to adopt the tentative 2014-15 Technology Budget in the amount of \$1,036,519.00. Final Budget must be adopted prior to June 30, 2014 and is included in the General Fund Budget.
6. **RECOMMENDATION:** Consider a motion to adopt the tentative 2014-15 Curriculum Budget in the amount of \$436,200.00. Final Budget must be adopted prior to June 30, 2014 and is included in the General Fund Budget

Policy

Lisa Anderson

The next Policy Committee Meeting will be held on Monday, February 10, 2014 at 6:30 pm.

There was a Policy Committee Meeting held on December 16, 2013. This agenda includes the first reading of the policy discussed. (attachment)

REVISED:

Policy 5127

Graduation Requirements

SPA Committee

Lynn Erenberg

PSBA

Lisa Anderson

Western Area Career and Technology Center

Sandy Gregg

The next Joint Operating Committee Meeting will be held on January 22, 2014.

SHASDA

Ron Dunleavy

The next SHASDA Meeting will be held on January 23, 2014 at the Upper St. Clair School District (LGI Room). Speaker: Terry Madonna – Center for Politics and Public Affairs. All PTSD Board Members are invited.

Intermediate Unit

Thomas McMurray

The next Intermediate Unit 1 Board of Directors Meeting will be held on January 23, 2014.

SUPERINTENDENT'S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations as follows:

1. Approve the following **leave of absences:**

January 2013-2014 – 01

January 2013-2014 – 02

January 2013-2014 – 03

2. Approve the following **change of classification:**

Name: Brian Griffin
From: Bachelors, Step 5
To: Master's, Step 5
Effective: Second Semester

3. Approve the following as **Long Term Substitute:**

Name: Lauren Johnson
Position: 2nd Semester Long Term Substitute Special Education Teacher
Assignment: McMurray Elementary
Salary: Master's, Step 1 (pro-rated)
Effective: 2nd semester 2013-2014 School Year
Replaces: Andrea Lamatrice

Name: Angela Berger
Position: 2nd Semester Long Term Substitute 7th – 12th Mathematics Teacher
Assignment: High School
Salary: Master's, Step 1 (pro-rated)
Effective: 2nd semester 2013-2014 School Year
Replaces: J. Christopher Whalen

4. Approve the following as **day-to-day substitute teachers** for the **2013-2014** school year:

1. Bianco, Nicole - Mid-Level Mathematics 7-9 and Mid-Level Science 7-9
2. Bolton, Christina - Elementary K-6, Elementary School Counselor and Secondary School Counselor
3. Bristor, Erica - Grades PK-4
4. Capozzi, Janie – Elementary K-6, Early Childhood N-3 and Reading Specialist
5. Chisholm, Karen - Biology 7-12
6. Dodd, Melissa - Elementary K-6
7. Henry, Wilfred - Physics 7-12, Mathematics 7-12, Technology Education K-12 and Bus-Computer-Info Tech K-12
8. Hornburg, Vonnie – Art K-12
9. Mitchell, Julie - Elementary K-6
10. Murock, Harold- Mid-Level Mathematics 7-9, Chemistry, Social Studies, English 7-12 and General Science
11. Presutti, Lauren - Biology 7-12
12. Rugani, Raquel - English 7-12 and Special Education N-12
13. Valentine, Erika – Art K-12
14. Zidik, Abigail - English 7-12

5. Approve the following **student teachers/observers/interns** for the **2013-14**. All compliance documents for the following individuals are on file.

Name:	Kelli Shannon
Dates of Assignment:	1/22/14 – 5/02/14
College or University:	Ohio University
Curriculum Major:	Elementary
PTSD Teacher & Bldg.:	Caroline Abele/McMurray
Assignment:	Student Teacher

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations as follows:

1. Approve the following **resignations:**

Name: Casey Vail
Position: Custodian, High School
Effective: January 2, 2014

Name: Alla Palumbo
Position: Cafeteria / Food Service, Bower Hill
Effective: January 24, 2014

Name: Billie Jo Cortopassi
Position: Cafeteria / Food Service, Middle School
Effective: January 31, 2014

2. Approve the following **transfer:**

Name: Pamela Slomiany
From: Part Time Class III Secretary, Bower Hill
To: Part Time Class IV Secretary, High School
Effective: January 22, 2014

3. Approve the following **new hire:**

Name: Shada Baumgardner
Position: Part Time Cafeteria / Playground Monitor
Assignment: Middle School
Salary: \$13.16/hr
Effective: January 23, 2014
Replacing: Jodi Fitzgerald

4. Approve the following **day-to-day non-teaching substitutes** for the **2013-2014** school year:

1. Ennis, Patricia – Bus and Van Driver and Bus Aide
2. Lindsay, Emma – Paraprofessional
3. Todd, David – Bus Aide

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations as follows: (Note: All compliance documents for the following individuals are on file.)

1. Approve the following **extra-duty Athletic personnel resignation**.

HIGH SCHOOL

Lacrosse Girls Asst Coach

Mary Kate Egan

2. Approve the following **extra-duty Activities personnel** for the **2013-14** school year. (attachments)

MIDDLE SCHOOL

Musical Assistant Director
PJAS (PA Junior Academy of Science)

Greg Cleary
Keith Compeggie

HIGH SCHOOL

Drama Instrumental Director, Spring Musical
Literary Magazine Advisor (Co-Split Position)
Literary Magazine Advisor (Co-Split Position)
International Society German Club Co-Advisor
Keystone Algebra 1 Tutoring Sessions
Keystone Algebra 1 Tutoring Sessions
Teach English Spring Session SAT Prep Course
Teach Math Spring Session SAT Pres Course

Milt Barney
Lindsey Myers (Replacing Gina Duffy)
Angel Keller (Replacing Gina Duffy)
Sara Ludwig (w/Doug Wilkinson for Spring)
Josh Ripepi (no attachment)
TJ Plack (no attachment)
Timothy Hanley
Justin Pinto
Scott Sussman

3. Approve the following **extra-duty Athletic personnel** for the **2013-14** school year. (attachments)

MIDDLE SCHOOL

Track Co-ed Asst Coach

Brian Griffin

HIGH SCHOOL

Softball Girls Asst Coach

Kayla Ferguson

4. Approve the following **renewals of Athletic personnel** for the **2014-15** school year:

HIGH SCHOOL

FALL

Cross Country Head Coach

Tim Wu

Field Hockey Head Coach

Mary Rae Rocco

Football Head Coach

Rich Piccinini

Golf Boys Head Coach

David Kuhn

Golf Girls Head Coach

Timothy "Brian" Farrell

Soccer Boys Head Coach

Bob Dyer

Soccer Girls Head Coach

Pat Vereb

Tennis Girls Head Coach

Brandt Bowman

Volleyball Girls Head Coach

Ashley Green

5. Approve the following **status changes in Athletics personnel** for the **2013-14** school year:

HIGH SCHOOL

FROM

TO

JR Gardner

50% 9th Baseball Head Coach

Baseball Volunteer

Dennis Bair

50% 9th Baseball Head Coach

100% 9th Baseball Head Coach

VI. PROFESSIONAL CONFERENCES

RECOMMENDATION: Consider a motion to approve Professional Conferences as follows:

1. Approve the following **professional conferences** (Employees will not be reimbursed for meals included in the conference--attachments):

Names: Patricia Kelly – Director of Pupil Services
Activities: Making a Difference: Educational Practices That Work!
Dates: February 5 – 7, 2014
Location: Hershey Lodge and Convention Center, PA
Estimated Cost: \$732.99

Names: Emily Sanders – Assistant Principal, PTHS
Activities: 2014 PA Educational Technology Expo and Conference
Dates: February 10 – 12, 2014
Location: Hershey Lodge and Convention Center, PA
Estimated Cost: \$1,136.31

Names: Dr. Patricia Kardambikis – Assistant Superintendent
Dr. Jen Murphy – Assistant to the Superintendent for Performance Mgmt
Greg Marquis – Assistant Principal McMurray Elementary
Activities: Common Core Black Belt Certification
Dates: February 24, April 28, June 30, August 26, October 28, 2014
and February 15, 2015
Location: On-Line and Half Days Pittsburgh Public Schools
Estimated Cost: \$5,736.67

Names: Vince Belczyk – Business Manager
Activities: Pennsylvania Association of School Business
Dates: March 11 – 14, 2014
Location: Hershey Lodge and Convention Center, PA
Estimated Cost: \$1,037

Names: Jackie Conkle – Health/Physical Education Teacher, PTMS & BH Elem
Activities: National AAHPERD Convention
Presenting & Attending
Dates: April 1 – 5, 2014
Location: St. Louis, MO
Estimated Cost: \$255

Names: Lindsey Meyers – Library Media Specialist, PTHS
Activities: PA School Librarians Association (PASLA) Annual Conference
Presenting & Attending
Dates: May 1 – 3, 2014
Location: Hershey Lodge and Conference Center, PA
Estimated Cost: \$591.70

Names: Ron Gault – Director Buildings & Grounds
Activities: Beginning Apogee Insight
Dates: May 8 and 9, 2014
Location: Bridgeville, PA
Estimated Cost: \$360.74

VII. EDUCATIONAL PROGRAM AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities as follows:

1. Approve the following **fundraising** activities:

Organization: HS Executive Council of Student Leaders
Purpose: Split 50/50 for Club and American Heart Association
Dates: January 22, 2014 or until all sold
Location: PTHS
Activities: Spirit T-shirt Sale

Organization: McMurray 5th Grade
Purpose: Ronald McDonald House
Dates: January 22 – February 22, 2014
Location: Student's residence
Activities: Perform chores at home to earn money

Organization: Interact Club
Purpose: Support Shepherd's Heart Homeless Shelter for Veterans
Dates: January 22 – February 12, 2014
Location: PTHS & community
Activities: Collect clothing for homeless veterans

Organization: McMurray School Council
Purpose: Support various charities monthly
Dates: Last Week of Every Month until May 2014
Location: McMurray Elementary Cafeteria
Activities: Penny Wars

Organization: Pleasant Valley
Purpose: Service Learning Project; collection for Leukemia Society
Dates: Feb 10 – 28, 2014
Location: Pleasant Valley Elementary
Activities: Pennies for Patients with Leukemia

2. Approve the following **student trips**: (attachments)

Organization: Softball
Advisor: Bob Bowers
Event: Southern Softball Tournament
Dates: March 19 – 22, 2014
Location: Cookeville, TN
Est. Cost to Dist.: \$170.00

Organization: PTHS FBLA
Advisors: John Good and Vivian Lane
Event: FBLA State Leadership Conference
Dates: April 6 – 9, 2014
Location: Hershey Lodge and Convention Center, PA
Est. Cost to Dist.: \$7,623.00

Organization: Girls Lacrosse
Advisor: Kristin Slemmer
Event: Hannigans Tournament
Dates: April 12, 2014
Location: Worthington, OH
Est. Cost to Dist.: \$0.00

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve the revised 2013-14 School Calendar, We are requesting ACT 80 approval for April 17, 2014 (Faculty In-Service – Graduation Project). (attachment)
2. Approve the DRAFT 2014-15 School Calendar. We are requesting ACT 80 approval for October 10, 2014 and November 6, 2014. (attachment)
3. The Regular Board Meeting scheduled for Monday, April 21, 2014 has been rescheduled for Tuesday, April 22, 2014 due to the Easter Holiday.
4. Approve a grant donation for the Peters Township School District staff members at the High School, Middle School, McMurray Elementary and Pleasant Valley Elementary valued at \$6,793.42 by the Peters Township Education Foundation.
5. Approve the Durham Bus Company Driver for the 2013-14 school year:

Douglas Baker

6. Consider a motion to approve the request to advertise for competitive bids from food service management companies for 2014-2015, as per PDE requirements.
7. Consider a motion to approve a three year agreement between Peters Township School District and Intermediate Unit 1 Alternative School Consortium for three slots. (attachment)
8. Approve the tax collector recommendation on tax appeal (attachment):
No: 05-2013
9. Approve to authorize the law firm of Peacock Keller & Ecker, LLP to intervene and defend or file an appeal with the Court of Common Pleas, in the assessment appeal filed for Tax Parcel No's 540-011-14-00-0008-00, 540-001-05-00-0002-00, 540-007-30-00-004-01, 540-005-31-00-006-00, 540-005-28-00-0044-00 and to retain the services of a qualified appraiser in each of the assessment appeals at a cost of no more than \$400.00 each. (attachment)
10. Exonerate Jordan Tax Service Incorporated for liened real estate taxes in the amount of \$361,142.47 for the 2013-2014 school year.

BOARD INFORMATION

SOLICITOR'S REPORT

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS (15 minutes)

CORRESPONDENCE

ANNOUNCEMENTS

MOTION TO ADJOURN